

Airport Commission

CITY OF SANTA BARBARA

Airport Staff

Bruce Miller, Chair

AIRPORT COMMISSION

John Clark
Chris Colbert
William Gilbert
Patricia Griffin
Kirk A. Martin, Vice-Chair
Scott Tracy

December 15, 2010

AGENDA



Karen Ramsdell
Airport Director
Hazel Johns
Assistant Airport Director
Tracy Lincoln
Airport Operations Manager
Rebecca Fribley
Sr. Property Management Specialist
Mabel Shatavsky
Airport Commission Secretary

Santa Barbara City Council Liaison
Councilmember Grant House

City of Goleta Liaison
Councilmember Ed Easton

ORDER OF BUSINESS: The regular Airport Commission meeting begins at 7:00 p.m. in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

PUBLIC COMMENT: At the beginning of the meeting, any member of the public may address the Airport Commission on any subject matter within the jurisdiction of the Airport Commission that is **not** on the Commission's agenda. The total time for public comment is fifteen (15) minutes. If you wish to address the Commission under this item, please complete and deliver to the Airport Director **before the meeting is convened**, a "Request to Speak" form including a description of the subject you wish to address.

REQUEST TO SPEAK: A member of the public may address the Airport Commission regarding any scheduled agenda item. Any person wishing to make such address should first complete and deliver a "Request to Speak" form prior to the time that the item is taken up by the Commission.

REPORTS: Copies of reports relating to agenda items are available for review in the Airport Administration office, or the City of Santa Barbara's web site: <http://www.SantaBarbaraCA.gov>. Materials related to an item on this agenda submitted to the Airport Commission after distribution of the agenda packet are available for public inspection in the Airport Administration office located at 601 Firestone Road, Santa Barbara, CA 93117, during business hours.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Airport Administration office at 967-7111. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements.

CELLULAR PHONES AND PAGERS: Please turn off cellular phones and pagers or set them to silent mode prior to the start of the meeting. Thank you.

CALL TO ORDER

ROLL CALL

CHANGES TO THE AGENDA

PUBLIC COMMENT

1. Any member of the public may address the Airport Commission on any subject within the jurisdiction of the Commission that is **not** scheduled before them that same day. The total time for public comment is fifteen (15) minutes.

NOTICES

2. That the Lease Review Sub Committee meeting scheduled for Thursday, December 2 was cancelled.
3. That on Thursday, December 9, 2010 at 5:00 p.m., the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

CONSENT CALENDAR

4. SUBJECT: MINUTES

RECOMMENDATION: That Commission waive the reading and approve the minutes of the special meeting of Wednesday, November 3, 2010.

5. SUBJECT: MINUTES

RECOMMENDATION: That Commission waive the reading and approve the minutes of the meeting of Wednesday, November 17, 2010.

6. SUBJECT: LEASE AGREEMENT – AIRPORT CONNECTION, INC, DBA ROADRUNNER SHUTTLE & LIMOUSINE SERVICE

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Airport Connection, Inc, a California Corporation, dba Roadrunner Shuttle & Limousine Service, for 120 square feet of office space in Building 258, at 629 Norman Firestone Road, at the Santa Barbara Airport, effective January 1, 2011, for a monthly rental of \$149, exclusive of utilities.

7. SUBJECT: LEASE AGREEMENT – HOMER T. HAYWARD LUMBER COMPANY, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Homer T. Hayward Lumber Company, Inc., a California Corporation, for 54,126 square feet of improved land, at 79 Frederick Lopez Road, at the Santa Barbara Airport, effective December 8, 2009, for a monthly rental of \$7,675, exclusive of utilities.

8. SUBJECT: LEASE AGREEMENT – WENDY BREAKSTONE LADD, DBA THE FABRIC QUARTER

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute the following month-to-month Lease Agreement with Wendy Breakstone Ladd, a Sole Proprietor, dba The Fabric Quarter, for 408 square feet of office and storage space in Building 258, Units D & H, at 629 Norman Firestone Road, at the Santa Barbara Airport, effective January 1, 2011, for a monthly rental of \$506, exclusive of utilities.

9. SUBJECT: LEASE AGREEMENT – SECC CORPORATION

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute the following month-to-month Lease Agreement with SECC Corporation, a California Corporation, for 5,005 square feet of unpaved land at 115 Frederick Lopez, at the Santa Barbara Airport, effective February 1, 2011, for a monthly rental of \$753.

10. SUBJECT: NOVEMBER 2010 PROPERTY MANAGEMENT REPORT

RECOMMENDATION: That Airport Commission receive the Airport Property Management Report.

LIAISON REPORTS

ADMINISTRATIVE REPORTS

11. SUBJECT: TRANSPORTATION SECURITY ADMINISTRATION (TSA)

RECOMMENDATION: That Commission receive a presentation on TSA operations at the Santa Barbara Airport – Federal Security Director Jeff Spach

DIRECTOR'S REPORT

12. A. Airport Operations
- Passenger Count
 - Aircraft Operations
 - Air Freight
- B. Programs
1. Air Service
 2. Communications Program
 3. Airport Noise Abatement Program
 4. Airline Terminal Public Arts Program
 5. Airline Terminal Grand Opening Events

- C. Capital Projects
 - 1. Airport Terminal Improvement Project
 - 2. Airfield Safety Projects Wetland Mitigation Plan
 - 3. Goleta Slough Tidal Circulation Demonstration Project
 - 4. Consolidated Rental Car Quick Turn Around Facility
- D. Council Actions

ADJOURNMENT